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Embrace all on their individual journeys,
Serve our local and world communities.

Cascade Unitarian Universalist Fellowship

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CUUF Board of Trustees (BOT)

Meeting Minutes

January 16, 2025

Attendees: Julie McAllister, Rita Salama, Larry Tobiska, Jerry Baillie, Heather Coonrod, Linda Herrington, Thomas Perchlik, Don Flick

Meeting Called To Order at 6:30 PM

Quorum Established.

Consent Agenda:

Linda had a question about the Minister's report referencing Rev. Thomas developing Religious Education (RE) programs for 5-13-year-olds. Linda and Rita observed that they were tasked with researching ways to increase RE participation and were curious about how to reconcile their activities with Reverend Thomas's stated program. Thomas commented that he is in charge of developing specific programs and coordinating different activities. Rita and Linda plan to develop interview questions for parents of RE-age children to understand their RE wants and needs. Rita and Linda set a time to meet with Thomas to better coordinate their efforts.

Concert Program Policy:

Marya has requested to participate in finalizing the Policy on Concerts document that Rita has developed. While the policy document developed by Rita is nearly completed, there was a desire to get Marya's input before finalizing it.

Administrator's Report:

Julie requested the Administrator's report be removed for now.

Petra interprets the Policy on building use to mean that every request has to go through the BOT for approval. Petra also noted she had received no replies to her requests for approvals, although BOT members indicated they had sent replies. It appears that the reply issue was BOT members replying to an email that went to BOT members, so Petra wouldn't see the message. Clarification for Petra is required for which facility use requests need to go through the BOT, and which do not. Regarding the general issue of receiving replies in a timely fashion, it was recommended that the subject line include a statement: "response needed by _____ date".

New Building Task Force:

To try and engage the greatest number of Fellowship members, a Zoom meeting will be held Wednesday, January 22, and in-person meetings will be held at the Sanctuary on 1/26 and 2/2 following the service. The goal is to receive informed feedback on the survey form from as many members as possible.

Packing Friendship:

Larry reported that he had successfully contacted other local churches to determine how they reimburse volunteers for items purchased on behalf of their church. He has spoken with St. Luke's, United Methodist, and Grace Lutheran. He indicated they all use the same method CUUF currently uses: volunteers buy foodstuffs with their own funds, request reimbursement, and receive it within a week or two.

Rhonnie and Leslie find this works well for them for the Food Pantry, but Laurie would prefer Packing Friendship actions to minimize use of her own money. As a result, Larry is pursuing the opening of an account at Plaza Super Jet that only Laurie can use, and CUUF will settle the bill monthly.

A motion was made to approve the establishment of such an account for Laurie at Plaza Superjet. It was moved by Larry, seconded by Heather, and approved.

It was announced that Rita had agreed to be the chairperson of the upcoming Stewardship Drive. There was discussion whether Rita was becoming too burdened with CUUF leadership positions.

Gratitude:

The following individuals were chosen to receive cards from the BOT: Jeff Lau/Rita for their work with covenant groups; Hideo Fujita for his work uploading CUUF services to the CUUF YouTube channel and his work with stories for children.

A sympathy card to Louise and Vic Rasmussen upon the recent death of her son was also approved.

It was recommended that an announcement be made during the service each month regarding who was receiving such recognition from the BOT, and that the recipient list be included in the weekly announcement email. Heather agreed to make this happen.

Facility Use policy and CUUF Sponsored Concerts Draft Policy:

Regarding which approvals are necessary, Rita commented that, per the policy, the activity must be consistent with CUUF values. In Rita's opinion, Petra can use her own judgment and reach out to the BOT whenever she feels necessary.

Julie reported that, regarding concerts, it is accepted practice for musicians to be paid immediately after their performance. In the case of the Spencer LaJoy concert, CUUF paid LaJoy \$500 and was reimbursed from event receipts.

CUUF policy states that the sponsoring individual must be a CUUF member to use the facility “free”; otherwise, it should be treated as a nonmember rental.

Kmbris is in the process of organizing a second Heather Pierson concert at CUUF. The proposal is for a Saturday night concert, followed by paid musical support for the CUUF service the next day.

Rita will reach out to Kmbris and Marya to complete the Concert Policy and resolve any outstanding issues.

It was agreed that Sherry Dolittle will be asked to create RE weekly lesson plans for our childcare provider.

Committee On Ministry:

Thomas would like recommendations for committee members from the BOT to take to the nominating committee. Following discussion, nine names were suggested for consideration.

Other BOT business:

Next month, Julie will be present for the Executive Team meeting, but she is not sure she will be in a location where she can join the BOT meeting by Zoom. As a result, Rita will chair the February BOT meeting.

In May, the second Wednesday is the 13th, and the third Thursday is the 15th, so the Executive Team and the BOT meeting would be only two days apart if we followed the usual protocol. It was decided to keep the BOT meeting on the 15th, and choose an earlier date for the Executive Team.

The Stewardship dinner will be held in mid-April, and the Congregational Meeting will be held on June 8th.

Don Flick will write the monthly BOT report to the Fellowship.

Linda Herrington will provide opening and closing words for the February BOT meeting.

Meeting adjourned at 7:55 PM.

Don Flick