



Seek inspiration and understanding,
Embrace all on their individual journeys,
Serve our local and world communities.

Cascade Unitarian Universalist Fellowship

1550 Sunset Highway, East Wenatchee, WA 98802 | (509) 886-4023 | www.cascadeuu.org



Little Free Pantry Team Charter

Purpose

The purpose of the CUUF Little Free Pantry is to maintain supplies of shelf-stable food, household cleaning products, and personal care items via an outdoor cabinet that can be accessed by those in need 24/7. Part of a larger network, the pantry is intended to fill gaps people are experiencing and to complement the food bank system.

Membership

The Little Free Pantry Team consists of at least 7 CUUF members with 1-2 alternates. Staff support is provided by the Minister and the Administrative Assistant.

Responsibilities

- **Team Leads:** The Lead/Co-Lead serves as a liaison to the CUUF board and to the LFP Coordinating Committee led by the First United Methodist Church. The Lead/Co-Lead also schedule team meetings and facilitate communication among the team members.
- **Daily Monitoring and Stocking Members:** This activity is performed daily with team members having a regularly scheduled day each week. As needed, substitutes will be arranged by the monitor for a given day and communicated to the person who does the schedule.
- **Scheduling Lead:** This lead develops and posts the monthly schedule that includes anticipated absences/substitutes for any days of the month.
- **Purchasing Lead:** This lead keeps track of priority goods in the pantry storeroom and assigns other team members to shop for them as the cash position in the pantry account allows.
- **Stockroom Lead/Co-Lead:** This individual(s) keeps the storerooms organized so that it is quick and easy for daily monitors/stockers to find the goods they need.

Reporting and Review

- The Little Free Pantry Team is part of the Ministry of CUUF.
- The Board of Trustees grants the Little Free Pantry Team decision-making authority in the use of funds donated for supplies.
- All team members share information about what is working well and what needs to be corrected to facilitate team problem solving.
- Team leads submit the annual report.

2021-2022 Members: Leslie Marshall and Rhonnie Craven (co-leads), Nancy Warner, Mary Peterson, Laurie Riegert, Jess Mills, Betsy Peirce, Peggy Ludwick, Penny Tobiska, Emily Siroky, and Rev. Elizabeth Sollie.

Updated 12-8-21 Nancy Warner



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Little Free Pantry Network

- **Wenatchee First United Methodist**
941 Washington, Wenatchee
- **Trinity United Methodist Church**
850 N James, East Wenatchee
- **St Luke's Episcopal Church**
428 King St, Wenatchee
- **Cascade UU Fellowship**
1550 Sunset Hwy, East Wenatchee
- **Cashmere United Methodist**
213 S Division, Cashmere
- **Grace Lutheran Church**
1408 Washington, Wenatchee
- **Kings Orchard Church**
1610 Orchard St, Wenatchee
- **Chelan United Methodist**
206 N Emerson, Chelan
- **Peshastin Light in the Valley**
8455 Main St, Peshastin
- **Foundation for Youth Resilience**
23 Ash St., Peshastin
- **CAFÉ**
766 S Mission St, Wen
- **Leavenworth Lutheran Church**
(coming soon)