



Seek inspiration and understanding,  
Embrace all on their individual spiritual journeys,  
Serve our local and world communities.

## Cascade Unitarian Universalist Fellowship

1550 Sunset Highway, East Wenatchee, WA 98802 | (509) 886-4023 | [www.cascadeuu.org](http://www.cascadeuu.org)

### **Little Free Pantry Team Charter**

#### **Purpose**

The purpose of the CUUF Little Free Pantry is to maintain supplies of shelf-stable food, household cleaning products, and personal care items via an outdoor cabinet that can be accessed by those in need 24/7. Part of a larger network, the pantry is intended to fill gaps people are experiencing and to complement the food bank system.

#### **Membership**

The Little Free Pantry Team consists of at least 7 CUUF members with 1-2 alternates. Staff support is provided by the Minister and the Administrative Assistant.

#### **Responsibilities**

- **Team Leads:** The Lead/Co-Lead serves as a liaison to the CUUF board and to the LFP Coordinating Committee led by the First United Methodist Church. The Lead/Co-Lead also schedule team meetings and facilitate communication among the team members.
- **Daily Monitoring and Stocking Members:** This activity is performed daily with team members having a regularly scheduled day each week. As needed, substitutes will be arranged by the monitor for a given day and communicated to the person who does the schedule.
- **Scheduling Lead:** This lead develops and posts the monthly schedule that includes anticipated absences/substitutes for any days of the month.
- **Purchasing Lead:** This lead keeps track of priority goods in the pantry storeroom and assigns other team members to shop for them as the cash position in the pantry account allows.
- **Stockroom Lead/Co-Lead:** This individual(s) keeps the storerooms organized so that it is quick and easy for daily monitors/stockers to find the good they need.

#### **Reporting and Review**

- The Little Free Pantry Team is part of the Ministry of CUUF.
- The Board of Trustees grants the Little Free Pantry Team decision-making authority in the use of funds donated for supplies.
- All team members share information about what is working well and what needs to be corrected to facilitate team problem solving.
- Team leads submit the annual report.

**2023-2024 Members:** Leads/Chair - Leslie Marshall and Rhonnie Craven, Team - Linda Herrington, Peggy Ludwick, Nancy Warner, Mary Peterson, Laurie Riegert, Jess Mills, Betsy Peirce, Penny Tobiska, Emily Siroky, and Selena Hernandez (sub)

### **Little Free Pantry Network**

Wenatchee First United Methodist	941 Washington, Wen
Trinity United Methodist Church	850 N James, E Wen
St Luke's Episcopal Church	428 King St, Wen
Cascade UU Fellowship	1550 Sunset Hwy, E Wen
Cashmere United Methodist	213 S Division, Cashmere
Grace Lutheran Church	1408 Washington, Wen
Kings Orchard Church	1610 Orchard St, Wen
Chelan United Methodist	206 N Emerson, Chelan
Peshastin Light in the Valley	8455 Main St, Peshastin
Foundation for Youth Resilience	23 Ash St., Peshastin
CAFÉ	766 S Mission St, Wen
Leavenworth Lutheran Church	coming soon