

## **CUUF BOARD MEETING MINUTES**

**JANUARY 18, 2024**

**Call to order:** Meeting called to order at 6:30

**Members present:** Julie McAllister, Rhonnie Craven, Linda Herrington, Don Flick, Thomas Perchlik, Laura Mrachek, Larry Tobiska, Rita Salama.

### **Chalice Lighting/opening words**

#### **Committee Chair reports:**

- New Building Finance-Ken Toevs
- Health and Safety Task Force-Carol Oliver

#### **Consent Agenda:**

- Treasurer's Report, P & L, etc.
- Board Meeting minutes December 2023
- Additional committee reports received so far, visual arts, greeters, pantry

Don moved; Larry seconded to approve the consent agenda. Motion carried.

#### **Business of the Board:**

1. Follow ups:
  - a. Committee leader's summit meeting-February 28, 6:30-8:00 pm
  - b. Committee Fair in late March or early April. Preferably outside.
  - c. Retreat with Congregation-cancelled. New date TBD
  - d. Next "After Service with the Board", Feb 11, starting 30 minutes after the service
2. Attendance at virtual UGA, Discounted registration of \$280 through Feb 29. Do we want to sponsor some congregants? Dates are June 20-23, 2024. Discussion took place about how many might attend, and what funds would be available to aid in registration fees.
3. Budget timeline, and financial information-report attached.
4. Handrail for bathroom-report attached. Building and grounds is being asked to have a professional to assess the cost and feasibility of installing a permanent handrail.
5. Stewardship dinner-a Covenant group has requested to lead. The date is set for April 27, (Timeline: finance presents Budget recommendation in February to Board,

Stewardship Drive begins in March, Steve Clem interested in being lead, and will need assistance in facilitating the drive.

6. Board Goal #4-Update policies

a. Policy #2- HR manual-approval if ready-postponed

b. Policy #3 review-Board Policy Manual-Pre-work, please read and bring any suggested updates in writing to the meeting for consideration. Note that it will state that the policies have been reviewed. Larry has wording to change regarding the Finance Committee. He also suggests that under governance it would state suspended until further action of the board. Capital campaign should also be noted that it is suspended until further action of the board. Confidentiality Statements should be more specific. Archivist or historian would also be an important position to reinstate. Larry will prepare an item for the Thursday email from the board to ask for someone to fill this role. When was the last time we had a financial audit? It is required to have one every 3 years. Laura stated that we cannot afford an actual audit but should perhaps ask for a compilation done by an accountant. It was suggested that the policy language should match our protocols.

7. Board update for newsletter this month - who will write and present at service. - Julie will write and Rhonnie will read.

8. Next meeting-opening closing words- Don volunteered

9. Closing words and chalice extinguishing

10. Next Exec meeting is Wednesday, February 7, and next Board meeting is Thursday, February 15.

**Meeting adjourned at 8:09 pm**