

CUUF BOARD MEETING MINUTES

DECEMBER 14, 2023

Call to order: meeting called to order at 6:15 pm

Present: Julie McAllister, Laura Mrachek, Larry Tobiska, Rhonnie Craven, Rita Salama, (via Zoom), Don Flick, (via Zoom), Rev Thomas Perchlik

Opening words by Laura Mrachek

Opening questions: What feelings give you grief about nature, and what gives you joy?

Acknowledgement of action items taken via email: for approval

- Approval of October 19, 2023 minutes; moved by Laura Mrachek, all in favor-passed
- Motion for proceeds from Wreath Workshop to be designated to the Little Pantry; moved by Laura Mrachek, all in favor-passed
- Discussion of whether to pursue any current grant funding through Dept of Commerce, or FEMA, for enhanced security, decision was made to not pursue right now. Suggestion was made to research FEMA to Safe Congregations Committee to see if we qualify, or are interested.

Consent Agenda:

- Treasurer's Report
- Office Administrator & Minister Report
- Notes from first "After the Service with the Board"
- Committee Reports received so far: CCCT; HR Committee; Membership; Nominating; Worship Team; Fundraising; Health and Safety Task Force.

Larry moved; Rhonnie seconded; to approve the consent agenda as presented. Motion carried.

Business of the Board:

- Committee Reports
 - a) Building and grounds, Greeters-in person

Building and grounds met with a large group attending, and did a tour of the building. A report from Chris Rader is attached.

Larry moved to authorize the purchase of a wifi thermostat, per the suggestion of the Health and Safety task force. Don seconded; motion carried. Vern has volunteered to install it.

- b) Fundraising Committee-Rita asked the question about costs of the auction. Should the costs be deducted from the proceeds of the auction, or from their budget? There is a budget of \$500 for seed money. The fundraising committee would like costs for fundraising to come out of proceeds, and keep the budget \$ in hand for a potential loss incurred at an event. It was clarified by the board that the costs incurred by

fundraising would indeed be taken from proceeds, and that the \$500 was to be held in case of a lack of revenue.

c) Health and Safety-attached draft

Proposed revisions were presented to update our gathering practices

Laura moved to approve their recommendation as presented, Larry seconded; motion carried

d) Safe Congregation Charter Draft

Larry moved; Don seconded to approve the charter with changes. Motion carried.

Update Retreat-January 20 & 21. Saturday will be open to fellowship, with Sunday is leadership only.

Board Goal #4- Update policies

- a) Policy #1 Fiscal Policy approval attached Don moved, Larry seconded to approve the policy as presented. Motion carried.
- b) Policy #2 HR manual approval attached. Steve Clem reviewed the policy, and made a few legal suggestions. Approval will be held over until the next meeting, with the suggested updates.
- c) Policy #3 starting review- board Policy Manual- discuss pages 1-8-Discussion took place about more review, 9-end) and update cover page with a review date to show the policy had been reviewed. More discussion will take place at our retreat.

Continue work on Board Goal #2

- a) Choose next date for "After Service with the Board"- February 11, 30 minutes after service ends.

Committee Fair proposed for early spring. This will provide the opportunity for folks to see what volunteer needs are available. A committee summit was suggested to build communications.

Rhonnie will do a short board report to send to Petra, and read at service on Sunday.

Next meeting opening/closing words; zoom link for Exec meeting? Rhonnie volunteered.

Meeting rating, closing words, and chalice extinguishing

Date of next Exec, Board meetings

Board meeting is Thursday, January 18, 6:30 in person, Exec is Wednesday, January 10, 5:30-6:30 via Zoom. Rev Thomas will send link for meeting.

Meeting adjourned at 8:00 pm

